[FULL NAME]

[TARGET ROLE | DEGREE DISCIPLINE | GRADUATE YEAR]

[City, Country] | [+00 000 000 0000] | [name@email.com]
LinkedIn: [linkedin.com/in/username] | Portfolio: [website or project link]

PROFILE

[Write 3-4 lines: your current study or graduate status, strongest relevant skills, one project/experience result, and the type of role you want.]

EDUCATION

[Degree and major] | [University] **[Month Year - Month Year]**

[City, Country] | Expected/awarded: [Month Year] | Grade: [GPA/classification, only if useful]

- Relevant modules: [Module 1], [Module 2], [Module 3]
- Thesis/dissertation: [Title] - [one-line topic or outcome, if relevant]

[Previous qualification] | [Institution] **[Year - Year]**

[City, Country]

EXPERIENCE

[Job title / Internship / Volunteer role] | [Organisation] **[Month Year - Month Year]**

[City, Country or Remote]

- [Action verb] + [task or responsibility] + [result, scale, or measurable outcome].
- [Describe a second achievement and include tools, methods, or relevant keywords.]

[Part-time role / Campus role] | [Organisation] **[Month Year - Month Year]**

- [Show transferable skills such as customer service, teamwork, research, or organisation.]

SELECTED PROJECTS

[Project name] | [Course / Personal / Team project] **[Month Year]**

[Tools or methods: ...]

- [What you built, analysed, researched, or organised] - [result or what you learned].

[Second project name] | [Course / Personal project] **[Month Year]**

[Tools or methods: ...]

- [Explain your contribution and the result in one concise line.]

SKILLS & TOOLS

Technical: [Software, programming languages, lab methods, platforms]
Professional: [Research, communication, teamwork, analysis, customer service]
Tools: [Microsoft 365, Google Workspace, specialist tools relevant to the role]

ADDITIONAL EXPERIENCE & ACHIEVEMENTS / CONTINUED

CERTIFICATIONS & SHORT COURSES

[Certificate / Course title] | [Issuing organisation] **[Year]**
[Optional: credential link or licence number]

[Second certificate] | [Issuing organisation] **[Year]**

LEADERSHIP & VOLUNTEERING

[Position / Volunteer role] | [Club or organisation] **[Month Year - Month Year]**
- [Describe what you organised, supported, improved, or delivered. Add attendance, reach, or outcome where possible.]

[Student society / Community role] **[Month Year - Month Year]**
- [Add one specific contribution. Remove this entry if not relevant.]

AWARDS, SCHOLARSHIPS & ACHIEVEMENTS

- [Award or scholarship] - [Awarding body], [Year]. [Why it was awarded, if not obvious.]
- [Competition, academic distinction, or achievement] - [result], [Year].

ADDITIONAL ACADEMIC DETAILS

Relevant coursework: [Course 1], [Course 2], [Course 3] | Research interests: [Area 1], [Area 2]
Publications / Presentations: [Title, event or publication, year - include only if relevant]

LANGUAGES

[Language] - [CEFR level or fluent/native] | [Language] - [CEFR level or fluent/native]

ACTIVITIES & INTERESTS

[Optional. Include a small number of interests that show sustained involvement or are relevant to the role. Avoid generic lists.]

WORK ELIGIBILITY & AVAILABILITY

[Optional: state work authorisation, visa/work eligibility, relocation or start-date information only when relevant and accurate for the country and vacancy.]

REFERENCES

[Usually omit referee contact details unless the employer asks. You may write “References available on request” if customary in your target market.]